Accessing FPL Digital

Log in to your Fountas & Pinnell Online Resources.

Once logged in, you can access FPL Digital by clicking on the new tab labeled “FPL Digital” at the top navigation bar.

Once you click on the tab, you will be redirected to the FPL Digital subscription site.

The redirect will take you to the teacher dashboard.
Creating & Managing Groups

On the teacher dashboard, you can add and manage your guided reading groups.

To get started, simply add a group by clicking on the “Add” button.

This will take you to the edit details page where you create the details for a group including the name of the group, a brief description, and set the username and password for student access.

*Note: if you want the names of the students in each group to display on your dashboard and the student dashboard, you can include them in the “Name” field when creating a group on this page. The description field does not currently display on the teacher or student dashboard.

You can also upload an image to be displayed as part of the group on the teacher and student dashboard.

Once finished adding details for the group, click “save.” To return to your dashboard, click the back arrow or breadcrumb back by clicking on “Dashboard.”

Once you “save,” a URL will be generated for student access. Copy the link, username and password to email students or to post in your learning management system. (See page 3 for more detail.)
Creating & Managing Groups

From your teacher dashboard, you can continue to add additional groups.

To manage, edit, or assign books to groups, simply click on a groups tile to access the group view page.

On the group view page, the top section displays the group detail information including the group name, the username, password, and link to share with students. You’ll also notice an edit details link that allows you to make changes to the group. If you need to delete a group, click on “Edit Details.”

Click on “delete group” at the bottom of your group details page. A confirmation box will appear.

For student access, copy the link, username and password from the group view page. Next, you can either email the information to students or post the link, username and password within your learning management system.

*Note: Students in each group will use the same username and password to access the site. Reminder, you set each group’s username and password.
Adding Books to Groups

The bottom section of the group view page is where you will add books to the group.

To add a book to a group, click “+Add.”

This will bring up the book selection menu. Each book in your guided reading collection will appear.

You can Search for specific books or filter the list based on defined criteria such as text level, genre and subgenre, set or series, and keywords.

Books that are available will display a “+” in the top right corner of the cover page. To add the book, simply click the plus sign and the book will be added to the group.

Books that are currently assigned to the group will be displayed with a red x in top right corner of the cover page. To return a book to the book collection, click the red x.

*Note: Books can only be added to 1 group at a time.*
Adding Books to Groups

Books that are currently in use by another group will be displayed as greyed out with a lock icon.

Below each book, you will see when the book will be automatically returned to the book collection. Or a note if the book is “available” to be added to this group.

*Note: You can return books to your book room ahead of the default noted.

When you are finished adding books to the group, click the back arrow or breadcrumb back to the group view page.

A “Success” notification will appear when you add a book to the group.
Gathering & Returning Books

To return a single book to your collection, click in the blank box in the top right corner of the book you wish to return and then click “Return to Book Collection.”

You can collect all copies of books assigned to the group or you can collect specific books as needed. Collecting a book simply means you are closing the book/gathering the book, but it will remain in the group until you return it to the book collection, or the 6-day default returns it.

To collect all copies for all titles, click the “Collect All Copies” button. All copies of all titles assigned to that group will be closed.

You can also collect specific titles within a group by selecting the checkbox at the top right of the cover and clicking “Collect Selected Copies”.

*Note: Books will remain assigned to the group for a default of 6 days or until you manually return it to your collection. This can be done at any time prior to the 6-day return default.
A title (six copies total) can only be assigned to one group at a time. On the group view page, you will also notice the following information displayed under each book: the title, the number of days the book is available, and how many books are currently open.

A message will prompt you to confirm the collection of selected copies.

When you collect/gather/close a book, a message will appear to any student that currently has the book open that the book has been collected.